
Verizon Supplier EHS Assessment Registration Request

Dear Supplier,

Verizon is conducting an Environment, Health and Safety (EHS) assessment to verify the eligibility of your organization to provide or continue to provide services to the Verizon family of companies. It is important to Verizon that its suppliers share Verizon's commitment to responsible work practices that protect both the environment and the safety and health of workers. While this is true for all suppliers, Verizon companies take an extra step to periodically screen those suppliers whose services are most likely to involve environmentally sensitive activities or whose employees engage in activities that may present a higher level of safety risk.

You are receiving this notice because you have been identified as a current or potential supplier that meets one or both of the above-referenced criteria.

Verizon has partnered with Avetta to perform EHS assessments of Verizon's suppliers. Participation in this process is required to become, or continue to be, eligible to provide specified services to Verizon companies.

Participation in the EHS assessment process does not guarantee that your business will be awarded work; however, qualification does indicate that your business has documented its willingness to meet established EHS benchmarks and satisfies the EHS requirements.

The following steps are required to register with Avetta and become eligible for services to Verizon:

- 1. Register Online.** Each supplier providing or bidding on specified services performed for Verizon must register on the Avetta website at <https://app.avetta.com/registration> and add Verizon to your account. If you are already a member with Avetta, simply log into your account and link your company with Verizon. Avetta representatives will be available to provide registration assistance by phone at (877) 725-3022. Ensure the account data and name reflect any DBA, FKA, subsidiaries etc. that your company uses with Verizon.
- 2. Complete the Avetta Prequalification Form (PQF).** Once you have registered and linked your company with Verizon you may begin the qualification process by completing and submitting the Avetta pre-qualification form (PQF) and Verizon specific questions online.
- 3. Upload Your EHS Program Documentation.** Upload your current EHS information on the Avetta website.
- 4. Document Review.** After submitting your PQF online to Avetta, an Avetta representative will contact you to review your submission. Please ensure that Avetta notifications alerts are on to receive timely notifications of your account status and request for additional information eg. audits@avetta.com, notifications@avetta.com



5. Certification: Certification by an authorized corporate officer (or principal of an unincorporated business entity) of the supplier submitting the EHS responses and documents to Avetta is required. The certification must be printed, reviewed, signed and uploaded as part of the EHS assessment.

6. Assessment Status. There are four (4) result options in the Avetta system:

- Green flag: signifies that your company has been rated as acceptable to perform services for Verizon, as well as other clients within the Avetta network.
- Amber flag: signifies that your company has conditional approval with restrictions or requirements to improve within a set timeframe.
- Red flag: signifies that your company did not meet all the requirements or did not provide all the required documents. Ensure the data submitted are accurate and contact Avetta to review. If you have an active contract/bid with Verizon, follow up with your Verizon Business Contact as your account will be flagged as non-compliant and require an action plan and variance review or be terminated. Examples of Red flags are: fatality, citations, EMR/TRIR industry exceedances, incomplete Manual Audit, Subcontractor program.
- Pending flag: signifies that there are open items in the account that need to be completed.

For partners that are not already active in the Avetta supplier system, there is a one-time registration fee of \$199. In addition to the registration fee, there is an annual membership fee based upon the number of client sites where products or services are provided. For suppliers only associated with Verizon, the average Avetta membership is \$698 which includes the AuditGUARD and DocuGUARD services. The complete fee structure is available on the Avetta website and can be reviewed during the registration phase.

Feel free to contact me at verizonehs@verizon.com for any clarification on this process.

You can also contact Avetta Supplier Support at 1-800-506-7427 option 2 or support@avetta.com if you need further guidance.

Thank you for your prompt attention to this matter.

